



EXHIBITION HALL RENTAL CONTRACT

This contract made in duplicate this _____ day of, _____ between: **Weyburn Agricultural Society**
 and: _____

(Herein after referred to as the Renter or Tenant)

Contact Information:

Contact Name: _____
 Address: _____ City: _____ Province: _____
 Postal Code: _____ Phone: _____
 Email: _____

Event Details:

Type of Event: _____ Date of Event: _____

**The following list are items that can be requested with the rental of the Exhibition Hall if selected. Please Check the items you require during your rental:

- Ice Surface \$650/Day + \$650/Day Damage/Clean Up Deposit
- Kitchen/Coolers \$100/Day
- Stage Included in Rental Fee - \$500/move if requested.
- Chairs – Steel: # _____ Included in Rental Fee
- Tables – Round 5': # _____ Included in Rental Fee
- Tables – Rectangle 8': # _____ Included in Rental Fee
- Tiki Bar Included in Rental Fee
- Ice \$3/bag – only available if pre-ordered.
- Sound System/Projector \$75/each; \$150 for both
- Outside Washroom \$200/Day + \$200 Damage Deposit
- Socan Fee (Depending on Entertainment) \$190.00
- Camping: # _____ Units x # _____ Days x _____ \$25/Unit/Day
- Early Entry/Late Exit \$150/Day

Subtotal:	
Deposit Paid: (due @ signing)	
Balance Due: (due 1 week prior to event)	

*Youth Group pricing – refer to last page



Renter/Tenant

Terms of Rental

1. The **\$650** rental includes: **One (1)** day set up, your event, and **One (1)** day take down. Fees of **\$650/day** for every additional day required.
2. The use of the Weyburn Agricultural Society's chairs and tables are included in the rental price. Any tables and/or chairs damaged during the event by the Renter or other person whomsoever is to be reported to the Weyburn Agricultural Society and the cost of repairs paid for by the Renter.
3. All cancellations are subject to a cancellation fee of **(\$50.00) fifty dollars** for each event.
4. Events require a minimum of **90** days notice to cancel their activity. Cancellations made with less than **90** days notice will result in forfeiture of the deposit.
5. All renters are required to pay for full damage deposit upon booking of the Exhibition Hall. Full rental must be paid prior to keys being issued for the Exhibition Hall.
6. The Renter shall provide a copy of public liability and public damage insurance for the event **one (1)** week prior to the event, or it must accompany this contract. Weyburn Agricultural Society must be named as additional insured.
7. Alcoholic beverages are not allowed on the premises of any facility unless an authorized permit for such an event is secured and posted in accordance with Saskatchewan Liquor and Gaming Authority. When serving liquor, only cans and plastic glasses are allowable in the facility - no glass.
8. Management and staff will not be held responsible for loss or theft of articles within and on the facility properties.
9. The Weyburn Agricultural Society has the right to use of the facilities and lands for its own purpose or rental, provided that the Weyburn Agricultural Society gives users prior notice of its intention to use the recreational facilities.
10. Smoking is not permitted in the facilities, City of Weyburn Bylaw 85-1597. Dispose of cigarette butts into designated receptacles. Consumption or smoking of cannabis products is not permitted anywhere on the grounds or in any buildings. No vaping in any of the buildings is permitted.
11. Anyone found deliberately defacing or damaging the facilities will be responsible for making restitution for those damages. Depending on the extent of damages, suspension from the facilities and criminal prosecution of the individual(s) will be at the discretion of management.



12. Damages resulting from the use of the ice surface or facilities will be the responsibility of the Renter. Inspections by staff/board of directors will be carried out on a regular basis to identify damaged areas. It is the responsibility of the Renter to inspect the facilities prior to use and report any damage to the staff/ board of directors immediately.
13. The Renter is responsible for the cost of all additional power that is required. If the service of an electrician is needed, it is the expense of the Renter. Electrical changes must be Pre-Approved by the Weyburn Agricultural Society. In the event of a power outage due to an Act of God, generators will be the sole responsibility of the renter.
14. The Renter will not sublet the premises to any person(s) without written permission of the Weyburn Agricultural Society.
15. Security for inside and outside of the building prior to and during the event is the responsibility of the Renter.
16. The Renter shall make no alterations to the premises including attaching decorations without the permission of the Weyburn Agricultural Society.
17. No open flame allowed.
18. General cleaning and janitorial duties during the event are the responsibility of the Renter including outside entrance and parking lot.
19. The Renter, at the expiration of the use and occupation of the premises, shall ensure that all equipment and other belongings to the premises are returned to proper storage location and remove all decorations, posters, streamers, lights, etc. belonging to the Renter.
20. The Renter shall be responsible legally, financially, and otherwise for any damages to the said premises because of the use and occupation thereof under this contract.
21. The Renter agrees to accept the premises in an as is condition and shall leave the premises in the same condition as such premises were in at the time of use and occupation began.
22. No pets are allowed on the Agricultural Society Grounds or in any of the buildings, except for service dogs.
23. A walk-through must be done prior to and at the conclusion of your event.
24. Keys can be picked up the day before your event. Keys can be returned the following Monday.
25. When advertising location please use the proper name: Weyburn Agricultural Society Exhibition Hall.



The Renter also agrees:

To indemnify and save harmless the Weyburn Agricultural Society, its' officers, directors, members, employees and each of them, against any and all injuries, claims and demands whatsoever by third parties, however arising and all suits, actions, proceedings, judgements and costs related thereto, and in any way directly or indirectly attributable or related to arising out of, or occasioned by, the Renter's use of the above named premises and services hereinbefore set forth, or the exercise or non-exercise by the Renter of its rights under this agreement.

That all property of every kind brought onto or left in or on the premises of the Weyburn Agricultural Society by the Tenant or by the person whomsoever, directly or indirectly, as a result of this agreement, shall be and remain at all times entirely and solely at the risk of the Renter and the Weyburn Agricultural Society, its officers, directors, members, employees, and each of them, is by the Renter hereby expressly relieved of the responsibility and liability therefore.

To comply with the regulations governing the use of said grounds or buildings in the above particular and generally will pay for any damage thereto, both direct and consequential, caused by the Renter or by any invitee or licensee of the Renter, ordinary wear and tear only accepted.

Weyburn Agricultural Society

Renter/Tenant



RENTAL CLEAN UP TERMS

1. **NO** vehicles can be driven inside the Exhibition Hall on the cement floor.
2. All garbage must be placed in plastic bags, properly tied and deposited in outside bins after the event before it is considered clean. Garbage placed in the recycle bin will result in a \$55.00 charge
3. Deliveries can be unloaded at either south door or west end door. Wheelers and a floor jack are available.
4. Nails, tacks or staples are **NOT** to be used to decorate or hand articles, any tape or adhesive used on any surface must be removed before building is considered clean.
5. All tables, chairs and garbage cans must be put back in northwest corner of the rink. Tables should be stacked on pallets **10** tables high. Chairs should be stacked **8** chairs high.
6. The floor is to be swept after the event. No water is to be sprayed or poured on the floor. Any spills can be wet mopped before it is considered clean. (mop and pail are in the Furnace Room, beside the Curling Club Office).
7. Stage is not to be moved unless approved and directed by the Weyburn Agricultural Society. Additional fees will apply and must be agreed upon in advance. If the stage is moved, you will forfeit your entire deposit. _____ (signature)
8. Bathrooms and lobby are to be cleaned of debris and swept.
9. Under no circumstances are the chairs, tables, or lounge equipment to be removed from the lounge area.
10. All decorations, banners, signs, posters, streamers, lights, etc., must be removed from Arena before it is considered clean.

****FAILURE TO FOLLOW ANY OF THE ABOVE REGULATIONS WILL RESULT IN THE FORFEITURE OF YOUR DAMAGE DEPOSIT****

Weyburn Agricultural Society

Renter/Tenant



****Special Notes****

- Any group/organization who wishes to ask the Weyburn Agricultural Society for sponsorship/donation towards their event can apply directly to the board in writing stating: (1) What their event is and (2) How they believe the event is going to benefit their organization, the Weyburn Agricultural Society, and the community. Application must be made at least two months prior to event. Damage deposits must still be paid in full.

- “Youth Group” Rate for ice surface rental:
 - Four hours for \$300, with a matching damage deposit.
 - Hourly rate of \$75/hour, with matching damage deposit.